



Conference Privacy Statement

Summary

The conference organisers are the Council for Education in Higher Art & Design (CHEAD) supported by Duncan of Jordanstone College of Art & Design and Dundee City Region Convention Bureau.

By registering as a presenter or delegate for the CHEAD Annual Conference 2024 you give us permission to contact you about the conference, including events either side of the conference, post conference evaluation and any future CHEAD conferences and events. Your information will only be used by the Council for Education in Higher Art & Design, Duncan of Jordanstone College of Art & Design and Dundee City Region Convention Bureau for these purposes.

We will be documenting the conference in order to share with the wider CHEAD membership community. If you do not wish to be included in images or videos that will be shared with the CHEAD membership only, please indicate via the registration process.

The Detail

The personal information you provide us will be used by the conference organisers to help organise and evaluate the CHEAD Annual Conference 2024.

Details will be stored in accordance with current data protection legislation for 12 months after the event. The information you provide us on registration will not be shared with third parties except in the following necessary ways:

1. Speaker's names, institute, research interests and talk details may be published in the conference programme and/or published online.
2. Delegates' names, email addresses and institutes will be held by CHEAD and the Duncan of Jordanstone College of Art & Design and may be shared with Dundee City Region Convention Bureau to keep you informed about the planning of the conference. This information will also be shared with our secure, third party event registration system Eventbrite, in order to fulfil your registration.

3. Names, email addresses and institutes may be shared with Dundee City Region Convention Bureau for the purpose of keeping you informed about the planning of the conference.
4. Names, meal choices and dietary requirements will be given to any venue or catering organisations used for the conference.
5. Names and appropriate accessibility requirements will be disclosed to transport providers, accommodation providers and conference and social venues where assistance may need to be arranged.
6. CHEAD 2024 will administer a post event evaluation survey on behalf of Dundee City Region Convention Bureau. No identifiable information will be required to complete the survey.
7. Name, email address and institute will be held for the purpose of informing you of future conferences and events which may be of interest to you.
8. By request of law enforcement agencies bearing a warrant for the detection and prevention of crime.

If your details change after registering for the conference, we encourage you to notify us of any changes by email to allow us to update your details.

You can request a copy of all details we have stored about you in relation to the CHEAD Annual Conference 2024. Please email us with any requests for a copy of your records.

If you are no longer planning to attend the CHEAD Annual Conference for any reason, and you wish your information to be removed from our records, please email info@chead.ac.uk

Read [CHEAD's Privacy Policy](#)