

Event Privacy Notice

Introduction

The event organisers are the Tay Health Tech project team based at Heriot-Watt University and University of Dundee.

This Notice explains what we do with your personal information and why, the type of information we gather, how the information is used, and when and why we share it with others.

This Notice applies to people registering as a presenter or delegate for the Tay Health Tech Gathering 2026.

Due to the sensitive and confidential nature of the content being shared at the Gathering, we will not be recording this event. Attendees are asked to respect the privacy of the content within presentations.

Who are the Data Controllers

Heriot-Watt University and the University of Dundee are independent data controllers for the personal information that you supply. When collecting and using your information, we must comply with the UK Data Protection Act 2018, the UK General Data Protection Regulation, the Privacy and Electronic Communications (EC Directive) Regulations 2003, and any other relevant privacy laws.

What personal information we collect and use

We will collect and use:

- Name
- Email address
- Institute/Organisation
- Dietary Requirements if applicable
- Access Requirements if applicable
- Presentation files, if applicable

We will also collect and use the following personal information if you have opted to provide it:

- Name, institute/organisation and email address to let you know about other Tay Health Tech activities you wish to be kept informed about
- Equality, Diversity, Inclusion (EDI) Monitoring Information on a non-named basis

Why we collect and use your personal information

We will use your personal information to organise, deliver and evaluate the Tay Health Tech Gathering 2026.

Speaker's names, institute/organisation, research interests and talk details may be published in the Gathering programme and/or published online.

What is our legal basis?

We will collect and use your personal information to undertake research in the public interest as part of our core purpose under our universities' Charters and Statutes.

Where you opt to be kept informed about other Tay Health Tech activities, we will collect and use your personal information on the basis of your consent. You can change your mind about being kept informed by emailing tayhealthtech@hw.ac.uk

Where you decide to provide non-named EDI monitoring information, we will hold that information on the basis of equality of opportunity or treatment.

Who your information may be shared with and why

Unless we are required to do so by law, the information you provide us will not be shared with third parties except in the following necessary ways:

1. Names, meal choices and dietary requirements will be given to any venue or catering organisations used for the Gathering.
2. Names and appropriate accessibility requirements will be disclosed to the Gathering venue where assistance needs to be arranged.

We do not share your personal information for marketing purposes with other organisations or companies.

We may appoint people and organisations to work for us and contract with them to act as data processors on our behalf in relation to the Gathering. Examples include provision of email and other IT services.

How long we will keep your personal information

We will keep your name, email address, institution/organisation and role until we have completed our post-event evaluation.

All presentation files will be deleted after the event.

If you provided dietary and access requirements, these will be deleted after the event.

If you asked to be kept informed about other Tay Health Tech activities, we will keep your name, email address and institution/organisation until the event has happened or the project has come to an end.

EDI monitoring information will be held until the project has come to an end, anticipated to be the end of 2027.

Your Rights

You have the right to find out what personal information we are processing about you and obtain a copy of the information free of charge within one month of your request. We may make a charge for additional copies of the same information.

Ask us to correct inaccurate or incomplete personal information.

Under certain conditions you also have the right to ask us to:

- Erase your information. If you change your mind about being informed about other Tay Health Tech activities, we will stop sending you information.
- Restrict the use of your personal information, for example if you have raised issues about accuracy or use of your information, until we have investigated and responded to your concerns.
- To object to our using your personal information
- Where we're relying on your consent, you can ask us to provide you with a portable electronic copy of the data you've given us.

The contact data controller to exercise your rights is Heriot-Watt University, although you may exercise your rights against either data controller:

Heriot-Watt University Data Protection Officer, Riccarton Campus, Edinburgh, EH14 4AS; email: dataprotection@hw.ac.uk

If you are unhappy with a response or wish to complain about how we are handling your personal information, you can complain to the [Make a complaint | ICO](#)

If your details change after registering for the event, we encourage you to notify us of any changes by emailing tayhealthtech@hw.ac.uk to allow us to update your details.

If you are no longer planning to attend the Tay Health Tech Gathering 2026 for any reason, please email tayhealthtech@hw.ac.uk