



**Abertay
University**[®]

Conference Privacy Statement

Summary

The conference organisers are the European Access Network (EAN) supported by Abertay University and Dundee City Region Convention Bureau (DCRCB).

By registering as a presenter or delegate for EAN 2024 you give us permission to contact you about the conference, including events either side of the conference, post conference evaluation and any future EAN conferences and events. Your information will only be used by the European Access Network and Abertay University for these purposes.

Delegates will be asked to respect the privacy of the content within presentations and posters.

The Detail

The personal information you provide us will be used by the conference organisers to help organise and evaluate EAN 2024.

Details will be stored in accordance with current data protection legislation for 12 months after the event. The information you provide us on registration will not be shared with third parties except in the following necessary ways:

1. Name, email address, institute, research interests and talk details will be published in the conference programme, which will be distributed to all delegates and published online.
2. Name, meal choices and dietary requirements will be given to any venue or catering organisations used for the conference.
3. Name and appropriate accessibility requirements will be disclosed to transport providers, accommodation providers and conference and social venues where assistance may need to be arranged.

4. Name, email address and institute will be held for the purpose of keeping you informed about the planning of the conference.
5. Dundee City Region Convention Bureau will administer post event evaluation survey on behalf of EAN 2024. No identifiable information is required to complete post event evaluation survey. A full report will be presented to EAN Local Organising Committee.
6. Name, email address and institute will be held for the purpose of informing you of future EAN conferences and events which may be of interest to you.
7. By request of law enforcement agencies bearing a warrant for the detection and prevention of crime.

If your details change after registering for the conference, we encourage you to notify us of any changes by email ean@abertay.ac.uk to allow us to update your details.

You can request a copy of all details we have stored about you in relation to the EAN 2024 Conference. Please email ean@abertay.ac.uk with any requests for a copy of your records.

If you are no longer planning to attend EAN2024 for any reason, and you wish your information to be removed from our records, please email ean@abertay.ac.uk.

Read [Abertay University Events Privacy Notice](#) (link to new window)